

**Maple Glen Housing Co-operative Inc.**

# **By-Law No. 18**

**Parking By-Law**

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## **PARKING**

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Passed by the Board of Directors on  
October 9, 2024

Confirmed by the members on  
October 20, 2024

**Maple Glen Housing Co-operative Inc.**  
**Parking By-Law No. 18**

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**1. DEFINITIONS**

For the purposes of this regulation, the following definitions apply:

- |            |                                                                                                                            |
|------------|----------------------------------------------------------------------------------------------------------------------------|
| "vehicle"  | cars, vans, trailers, tent trailers, boats on trailers, snow mobiles on trailers and all such conveyances and motorcycles. |
| "member"   | an adult who has been approved for membership and is a signator to the Occupancy Agreement                                 |
| "resident" | all persons who reside in the unit.                                                                                        |
| "visitor"  | any non-resident calling at the Co-op for social or business reasons.                                                      |

**2. PURPOSE**

- 2.1 The purpose of this by-law is to make clear the Co-op's policy on parking and operation of vehicles on Co-operative property.
- 2.2 All vehicle parking spaces on the property are provided for specific uses. These uses are specified on the registered site plan controlled by municipal planning requirements and by policies and regulations adopted by the Co-operative from time to time.

**3. MEMBERS/RESIDENTS MUST INFORM VISITORS OF PARKING RULES**

Members/Residents are responsible for informing their visitors of these regulations.

**4. ALLOCATION OF PARKING SPACES.**

- 4.1 Parking spots marked "Visitors" are for the use of non-members/non-residents.
- 4.2 The Board of Directors will consider requests from members/residents to park in visitor parking on a case by case basis. The request must detail the special circumstances and be submitted in writing to the office at as soon as possible to the Board meeting in order to be added as an agenda item.

If the request is approved, a special temporary permit will be issued. The permit must be clearly displayed in the front window of the vehicle at all times.

**5. NO PARKING AT EMERGENCY FIRE ROUTES**

- 5.1 Vehicles may not be parked in such a way as to block the sidewalks or entryways or garbage area of the co-op as per the City of Oshawa Traffic and Parking Bylaw 79-99.
- 5.3 Vehicles may not be parked on any grassed area, either end of the laneways by Units 7, 13, 14, 30, and 40, as per the City of Oshawa Traffic and Parking Bylaw 79-99.

**6. IDENTIFICATION AND REGISTRATION OF VEHICLES**

- 6.1 The license numbers and description of all vehicles owned or operated regularly by members/residents are submitted to the office.
- 6.2 Members/Residents and long-term guests must advise the Co-operative of any changes.
- 6.3 All vehicles must display current license plates and proof of insurance upon request.

**7. SPEED LIMIT ON CO-OP PROPERTY**

The speed limit on Co-op property is ten (10) kilometres per hour.

**8. MAINTENANCE OF VEHICLES**

- 8.1 All vehicles parked on Co-op property must be roadworthy, licensed and insured.  
**Any derelict vehicles found on Co-op property will be ordered to be towed away at the owner's expense**

- 8.2 Members/Residents are expected at all times to keep their vehicles in such a state of repair that they cause no excessive noise or pollution that could interfere with the reasonable enjoyment of the premises by other occupants or create damage to the driveways or roadways of the Co-operative.
- 8.3 Only minor maintenance of vehicles may be performed on Co-op property. Any spills or leaks must be cleaned up immediately. All oils, lubricants or batteries must be disposed of at a hazardous waste depot.

## 9. ENFORCEMENT PROCESS

- 9.1 Violations of the City of Oshawa By-laws will be enforced by the By-law Enforcement Officer or Police Department.
- 9.2 The Board of Directors may hire a parking enforcement agency or appoint specific members to enforce the above parking regulations.
- 9.3 Members who witness an obvious infraction of these regulations are requested to submit details of the violation to the office in writing. **The Co-op will not deal with verbal complaints.**
- 9.4 The Board of Directors has set fines for violation of the above regulations. The fines are **1<sup>st</sup> violation, \$50.00; 2<sup>nd</sup> violation - \$150.00; 3<sup>rd</sup> violation – tow and/or eviction.** Any such fines or adjustment to the fines will be confirmed by the members at a general meeting.
- 9.5 The Co-op may tow any vehicle in violation of this policy after 48 hours written notice.
- 9.6 After three written complaints or notices of violation, the member may be requested to meet with the Board of Directors, at which time termination of membership rights may be considered.
- 9.7 Exceptions can be made with prior approve of the Board, dependent on the individual situation.

**10. EVICTION**

Failure to abide by any of the above rules and regulations is a ground for eviction.

Bibi Rahim

c/s

Secretary

## Vehicle Registration Form

Address of Member Unit:

|          |         |
|----------|---------|
| Address: | Unit #: |
|          |         |

List all vehicles in the household:

|      |                            |
|------|----------------------------|
| Make | Model<br>Colour<br>Plate # |
| Make | Model<br>Colour<br>Plate # |

### **ACKNOWLEDGEMENTS**

- I/we agree to abide by the above rules and regulations relating to vehicle control.
- I/we acknowledge responsibility to inform my guests and visitors of the rules and regulations relating to vehicle control.
- I/we agree to inform the Co-op of any vehicle changes for everyone entitled to occupy the unit.
- I/we understand that failure to abide by the rules and regulations relating to vehicle control may be used as grounds for eviction.

Signature(s) of Member(s):

|           |       |
|-----------|-------|
| Member 1: | Date: |
| Member 2: | Date: |
| Member 3: | Date: |
| Member 4: | Date: |